Computer Engineering Department
Major Form Check List

Student Name: ________________________ SID: ________________________________

Phone No.: __________________________ Email: ________________________________

Advisor: _____________________________ Date Submitted to Dept.: ________________

Program Start (Sem/Yr): _____________ Proposed Date of Graduation: __________

If Registrar has emailed you to apply for graduation early due to having over the required 120 units, yet you have not completed many of the major courses, please indicate so: ☐ Yes ☐ Does not apply to me

Following items are attached, in order:

☐ Major Form Check List (Cover Sheet; required)
☐ Graduation Application (required)
☐ Computer Engineering Department Major Form (required; must be completely typed AND on one page)
☐ Courses Not Completed form (required)
☐ SJU Unofficial Transcript (required)
☐ GE Check List: Official copy signed by GE assessment advisor. Obtained in ESSC, E344 (required)
☐ Other College/University Unofficial Transcript(s), as needed.
☐ Equivalency Forms, if applicable (courses from other colleges that are not articulated w/ SJU; must already be signed!)
☐ Other Forms: Memos from the Department Chair, Credit by Exam Petitions, etc. (if applicable)

I understand that the major form needs to be filed one year prior to graduation. Late filing will delay my graduation. I believe that I have not intentionally violated any course prerequisite requirements, however, here is a list of violations, discrepancies, or comments if any ___________________________________________________________.

________________________________________________________________________

I have discussed my GE course completion with a GE course advisor and I am required to complete _____ units of additional courses.

Signatures of:

Student: _____________________________ Date: __________________________

CMPE Advisor: _________________________ Date: __________________________

Chair or Designee: _____________________ Date: __________________________

The signature from your advisor is required on coversheet and major form prior to submitting to the Department. The Department will obtain the chair’s signature when your major form has been cleared.

________________________________________________________________________

Sent to Undergraduate Evaluation & Graduation- __________________________ Date: ________________

Revised 08/23/16