Computer Engineering Department  
BS in Software Engineering  
Graduation Packet Check List

Student Name: ___________________________  SID: ___________________________

Phone No.: ___________________________  Email: ___________________________

Advisor: ___________________________  Date Submitted to Dept.: ___________

Program Start (Sem/Yr): ___________  Proposed Date of Graduation: ___________

If Registrar has emailed you to apply for graduation early due to having over the required 120 units, yet you have not completed many of the major courses, please indicate so:  □ Yes  □ Does not apply to me

Following items are attached, in order (DO NOT STAPLE ANY FORMS):

- Graduation Packet Check List (Cover Sheet; required)
- Graduation Application (MUST be typed; required)
- Computer Engineering Department Major Form (MUST be typed & fit to one page, & single-sided; required)
- My Planner from MySJSU showing that you can graduate by your expected grad term (required) (If you do not have MyPlanner, please submit a Courses Not Completed form)
- SJU Unofficial Transcript (single-sided; required)
- Transfer Credit Report (if transferred credit)
- Other College/University Unofficial Transcript(s), if credits do not appear on Transfer Credit Report.
- Equivalency Forms, if applicable (courses from other colleges that are not articulated w/ SJU; must already be signed!)
- Other Forms: Memos from the Department Chair, Credit by Exam Petitions, etc. (if applicable)
- Fill out the Graduation Survey:  https://cmpe.sjsu.edu/content/forms AND email confirmation page to frontdesk-computer-engineering@sjsu.edu (include name and SID# in the email) (required)

I understand that the major form needs to be filed one year prior to graduation. Late filing will delay my graduation. I believe that I have not intentionally violated any course prerequisite requirements, however, here is a list of violations, discrepancies, or comments if any ____________________________________________________________.

__________________________________________________________________________

I have discussed my GE course completion with a GE course advisor and I am required to complete _____ units of additional courses.

Signatures of:

Student: ___________________________  Date: ___________________________

SE Advisor: ___________________________  Date: ___________________________

Chair or Designee: ___________________________  Date: ___________________________

Submit all documents to E284 to obtain advisor and chair signatures.

__________________________________________________________________________

Sent to Undergraduate Evaluation & Graduation-  Date: ________________

Revised 01/29/20